



BUCHANAN COUNTY COMMISSION

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Ron Hook
Western District Commissioner

Scott Nelson
Presiding Commissioner

Scott Burnham
Easter District Commissioner

Meeting Minutes Monday, January 23, 2023, at 9:00 am

In attendance were Presiding Commissioner Scott Nelson, Commissioner Ron Hook, Commissioner Scott Burnham, Human Resources Director Annette Lanham, and Amy Kendall

Commissioner Burnham called the meeting to order.

Meeting Agenda

Commissioner Hook made a motion to approve today's agenda. Commissioner Burnham seconded the motion.

Meeting Minutes

Commissioner Hook made a motion to approve meeting minutes for Thursday, January 19, 2023. Commissioner Burnham seconded the motion.

Business

Public hearing for 2023 Buchanan County Budget adoption roll call was taken, Commissioner Hook present, Commissioner Burnham present and Presiding Commissioner Nelson present. Commissioner Hook made a motion to accept the budget as presented for 2023. Presiding Commissioner Nelson seconded the motion. Commissioner Burnham is not signing the court order to adopt the budget, he voted against office holders getting an increase in salary, apart from the salary increase Commissioner Burnham agrees with the 2023 budget. Court order was approved by Presiding Commissioner Nelson and Commissioner Hook.

A discussion took place about the Employee Handbook and making corrections to anniversary dates for vacation time. Commissioner Burnham brought to the table to allow PTO employees to carryover more time to go into a banked sick.

Commissioners and Annette discussed policies for a wellness program and for employees not participating to sign a waiver that they are aware of the program. Annette left the meeting at 10:00 am.

Kim Hartman Purchasing Agent joined the meeting to open bids for UTV, bids were rejected by the Commission. Kim left the meeting at 10:15 am.

Court orders to void checks was presented and approved by Commissioner Hook, Presiding Commissioner Nelson, and Commissioner Burnham.

A court order to transfer funds was presented and approved by Commissioner Hook, Presiding Commissioner Nelson, and Commissioner Burnham.

A court order authorizing contract for services with the St. Joseph Chamber of Commerce providing Economic Development services for 2023 was presented and approved by Commissioner Hook, Presiding Commissioner Nelson, and Commissioner Burnham.

Commissioner Hook stated at the last meeting we approved a donation to the Social Welfare Board, Friends of the Free Clinic. Commissioner Nelson made a motion to amend the previously contemplated donation of \$30,000 to \$41,250. Commissioner Hook seconded the motion. A court order will be presented at the next open meeting.

Commissioner Hook made a motion to go into closed session to discuss Covid essential worker pay per statute 610.021(1) RSMo.

At 11:25 a court order was presented authorizing the placement of the ballot language on the April 4, 2023, General Municipal Election and approved by Commissioner Hook, Presiding Commissioner Nelson, and Commissioner Burnham.

Shawn Duke and Andy Macias with Snyder and Associates joined the meeting to discuss North Village permits on retention facility and update on this project. Also in discussion was construction at the Assessor's office.

Adjourn

With no further official business on the agenda Presiding Commissioner Nelson made a motion to adjourn to any unofficial business that may develop during the day. Commissioner Hook seconded the motion. All are in favor to adjourn. Meeting ended at 12:10 pm.